

# FORWARD PLAN FOR THE PERIOD NOVEMBER 2014 - MAY 2015

The Forward Plan gives information about all decisions the City Executive Board (CEB) is expected to take and significant decisions to be made by Council or other Council committees over the forthcoming four-month period. It also contains information beyond this in draft form about decisions of significance to be taken in the forthcoming year.

## What is a Key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

## Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Democratic Services at least 7 working days before the decision is due to be made. This can be done by emailing [cityexecutiveboard@oxford.gov.uk](mailto:cityexecutiveboard@oxford.gov.uk) or writing to:

Democratic Services  
St Aldate's Chambers  
St Aldate's Street  
Oxford OX1 1DS

## Inspection of documents

Reports to be submitted to the decision-maker and background papers to those reports are available for inspection at the Council offices and will appear on our website <http://www.oxford.gov.uk> 5 working days prior to the date on which the decision is due to be made.

## The Council's decision-making process

The agenda papers for CEB meetings are available five working days before the meeting on the council website.

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at <http://www.oxford.gov.uk>

### City Executive Board Membership and Responsibilities

City Executive Board Member	Portfolio
Bob Price, Council Leader	Corporate Strategy, Economic Development and Planning
Ed Turner, Deputy Leader	Finance, Asset Management and Public Health
Susan Brown	Customer Services and Social Inclusion
Mark Lygo	Sports, Events and Parks
Pat Kennedy	Educational Attainment and Youth Ambition
Mike Rowley	Leisure Contract and Community Partnership Grants
Dee Sinclair	Crime and Community Response
Scott Seamons	Housing and Estate Regeneration
Christine Simm	Culture and Communities
John Tanner	Cleaner, Greener Oxford, Climate Change and Transport

## CEB 19 NOVEMBER 2014

<b>ITEM 1:</b>	<b>STATEMENT OF COMMUNITY INVOLVEMENT 2014 REVIEW ID: I010033</b>
The Statement of Community Involvement (SCI) is a statutory document that sets out how the Council will involve the community and others in planning decisions. It covers development control, policy, and design/conservation decisions. The current SCI was adopted in 2006 (reviewed in 2009) so it is now due to be reviewed to ensure it remains up to date.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Lyndsey Beveridge Tel: 01865 25 2482 lbeveridge@oxford.gov.uk

<b>ITEM 2:</b>	<b>TREASURY MANAGEMENT REPORT FIRST HALF OF YEAR 2014/15 ID: I009445</b>
Report detailing the Council's Treasury Management Performance for the first half of the year 2014/15	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance Head of Business Improvement and Technology
<b>Report Contact:</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 3:</b>	<b>WESTGATE COMMUNITY INFRASTRUCTURE LEVY ID: I010037</b>
This is asking the Council to agree to make a financial contribution to the Westgate Alliance towards the public realm works associated with the Westgate development that fall outside the red line of the planning application site.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk

## OFFICER EXECUTIVE DECISIONS FOR NOVEMBER 2014

<b>ITEM 4:</b>	<b>REDEVELOPMENT OF FRIDESWIDE SQUARE PROJECT ID: I008876</b>
Redevelopment of Frideswide Square in partnership with Oxfordshire County Council.	
Frideswide Square: Consultation response	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Executive Director of City Regeneration and Housing Executive Director of Community Services
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	David Edwards Tel: 01865 252394 <a href="mailto:dedwards@oxford.gov.uk">dedwards@oxford.gov.uk</a> Tim Sadler Tel: 01865 252101 <a href="mailto:tsadler@oxford.gov.uk">tsadler@oxford.gov.uk</a>

<b>ITEM 5:</b>	<b>AWARD OF CONTRACT FOR A NEW TELEPHONY SOLUTION. ID: I009808</b>
<p>The Council currently has</p> <ul style="list-style-type: none"> <li>• Numerous contracts with BT for line rental and call costs</li> <li>• A contract with Vodafone for mobiles. This contract ends later this month and can be extended on a monthly basis.</li> <li>• Various line contracts with Virgin</li> <li>• A Mitel for our switchboard system which has a two year remaining life span</li> </ul> <p>The Council's annual telephony spend is approx. is £270k a year and many staff have access to more than one voice device solution.</p> <p>Organisations are moving to providing staff with a single voice device solution depending on their role and work requirement. This supply market is now fairly mature and a number of Councils are already implementing this solution and achieving financial savings .</p> <p>The likely new contract value over 5 years will exceed the £500k threshold so I will require CEB approval to award this contract.</p> <p>The City Executive Board resolved on 10 September 2014 to give project approval and delegated authority to the Director of Organisational Development and Corporate Services to award a new telephony contract.</p>	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially Sensitive Information
<b>Decision Taker</b>	Executive Director of Organisational Development and Corporate Services
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health <input type="checkbox"/>
<b>Report Owner:</b>	Executive Director of Organisational Development and Corporate Services
<b>Report Contact:</b>	Jane Lubbock Tel: 01865 252708

<b>ITEM 6:</b>	<b>COMMISSIONING ADVICE SERVICES 2015-18 ID: I009633</b>
<p>The report sets out the process for re-commissioning advice services linking the required outcomes to those in the Financial Inclusion Strategy.</p> <p>On 10 September 2014, the City Executive Board resolved that the identification of the priority area to be included in the service specification together with the associated outcomes and measures are delegated to the portfolio holder for Customer Services and Social Inclusion and the Head of Customer Services to agree with the commissioned advice agencies prior to 1 October 2014.</p>	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Customer Services and Social Inclusion, Head of Customer Services
<b>Executive Lead Member:</b>	Customer Services and Social Inclusion
<b>Report Owner:</b>	Head of Customer Services; Head of Community Services
<b>Report Contact:</b>	Helen Bishop Tel: 01865 252233 hbishop@oxford.gov.uk

<b>ITEM 7:</b>	<b>DEVELOPMENT OF THE NEW ROSE HILL COMMUNITY CENTRE ID: I010054</b>
<p>The proposed development of the new Rose Hill Community Centre will commence upon the appointment of a building contractor. Tenders were submitted on the 8th September with a view to awarding the contact week commencing 22nd September 2012.</p> <p>The value of this contract will be in excess of £500,000.</p>	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially Sensitive information
<b>Decision Taker</b>	Regeneration and Major Projects Service Manager
<b>Executive Lead Member:</b>	Culture and Communities, Finance, Asset Management and Public Health
<b>Report Owner:</b>	Regeneration and Major Projects Service Manager Executive Director of Community Services
<b>Report Contact:</b>	Jane Winfield Tel: 01865 252551 jwinfield@oxford.gov.uk

## COUNCIL 1 DECEMBER 2014

<b>ITEM 8:</b>	<b>ASSET MANAGEMENT PLAN REFRESH 2014-15 ID: I009892</b>
<p>Short refresh of the current Asset Management Plan 2011-14 to extend the document through to end of 2015 ahead of a new Plan for 2016-20</p>	

<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health <input type="checkbox"/> <input type="checkbox"/>
<b>Report Owner:</b>	Regeneration and Major Projects Service Manager
<b>Report Contact:</b>	Mike Scott Tel: 01865 252138 mwscott@oxford.gov.uk

<b>ITEM 9:</b>	<b>LEASEHOLDER PAYMENT OPTIONS FOR MAJOR WORKS</b> <b>ID: I009294</b>
Report to identify and select the preferred repayment options to be made available to dwelling leaseholders with regards to rechargeable major repairs undertaken by the Council to their block of flats.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Housing and Estate Regeneration <input type="checkbox"/> <input type="checkbox"/>
<b>Report Owner:</b>	Head of Finance, Head of Housing and Property
<b>Report Contact:</b>	David Watt Tel: 01865 252182 dwatt@oxford.gov.uk

<b>ITEM 10:</b>	<b>MEMBERS ALLOWANCES SCHEME</b> <b>ID: I010056</b>
To present the advice of the independent remuneration panel to Council and for Council to agree a new allowance scheme for 2015 – 2018.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Emma Griffiths Tel: 01865 252208 egriffiths@oxford.gov.uk

<b>ITEM 11:</b>	<b>POLLING PLACES REVIEW</b> <b>ID: I010058</b>
To report the findings of a statutory review of polling places	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Martin John Tel: 01865 252518 mjoh@oxford.gov.uk

## SPECIAL CEB 3 DECEMBER 2014

<b>ITEM 12:</b>	<b>SALE OF TEMPLE COWLEY SWIMMING POOL ID: I010164</b>
To review the bids interested in purchasing the Temple Cowley Pool site.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially sensitive information
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Leisure Contract and Community Partnership Grants
<b>Report Owner:</b>	Regeneration and Major Projects Service Manager
<b>Report Contact:</b>	Jane Winfield Tel: 01865 252551 jwinfield@oxford.gov.uk

## CEB 17 DECEMBER 2014

<b>ITEM 13:</b>	<b>AIDS AND ADAPTATIONS POLICY ID: I010042</b>
<p>The document defines who is eligible for support under the aids and adaptations policy, and any limitations. The aim of this policy is to provide a cost effective service taking into account the health and well-being of the tenant and the household.</p> <p>The policy takes into account the following corporate and service priorities:</p> <ul style="list-style-type: none"> <li>Corporate Priorities</li> <li>Meeting Housing Needs</li> <li>Housing Strategy Objectives</li> <li>Meet the Housing Needs of Vulnerable Groups</li> <li>Support Sustainable Communities</li> </ul>	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Stephen Clarke Tel: 01865 252447 sclarke@oxford.gov.uk

<b>ITEM 14:</b>	<b>BANKING SERVICES PROVIDER ID: I009800</b>
To appoint a new bank to provide banking services for the Council	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Contains information relating to the financial affairs of the Council
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health

<b>Report Owner:</b>	Head of Finance
<b>Report Contact:</b>	Anna Winship Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 15:</b>	<b>BUDGET 2015/16 ID: I010205</b>
Draft Budget and medium term Financial Plan	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health□□□□
<b>Report Owner:</b>	Head of Finance
<b>Report Contact:</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 16:</b>	<b>CREATION OF A PANEL TO MANAGE THE COUNCIL'S INVESTMENT PORTFOLIO ID: I010348</b>
To create a panel of members with the delegated power to make decisions on the Council's Investment Portfolio	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Executive Director of City Regeneration and Housing
<b>Report Contact:</b>	Jane Winfield Tel: 01865 252551 jwinfield@oxford.gov.uk

<b>ITEM 17:</b>	<b>PURCHASE OF ST ALDATE'S CHAMBERS ID: I010346</b>
To make an offer for the purchase of the Council offices at 13 St Aldates.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercial affairs of the Council.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Regeneration and Major Projects Service Manager
<b>Report Contact:</b>	Nick Twigg ntwigg@oxford.gov.uk

<b>ITEM 18:</b>	<b>DISCRETIONARY RATES RELIEF FOR BUSINESSES POLICY ID: I010158</b>
Review of the Council's Discretionary Rates Relief for Businesses policy	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area



	comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Customer Services
<b>Report Contact:</b>	Tanya Bandekar Tel: 01865 252281 tbandekar@oxford.gov.uk

<b>ITEM 19:</b>	<b>CORPORATE BIODIVERSITY STRATEGY</b> <b>ID: I010031</b>
This Strategy will set out how the Council aims to fulfil its duties under the Natural Environment and Rural Communities Act 2006.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	Mai Jarvis Tel: 01865 252403 mjarvis@oxford.gov.uk

<b>ITEM 20:</b>	<b>CORPORATE PLAN 2015-19</b> <b>ID: I010162</b>
Draft of the Corporate Plan 2015-19 for consultation	
Draft Budget and Corporate Plan available for consultation in December 2014.	
Approval of Full Council in February 2015.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Policy Culture and Communications
<b>Report Contact:</b>	Peter McQuitty Tel: 01865 252780 pmcquitty@oxford.gov.uk

<b>ITEM 1:</b>	<b>DATA PROTECTION POLICY REFRESH</b> <b>ID: I006767</b>
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Business Improvement and Technology Executive Director of Organisational Development and Corporate Services

<b>Report Contact</b>	Jane Lubbock Tel: 01865 252708 <a href="mailto:jlubbock@oxford.gov.uk">jlubbock@oxford.gov.uk</a> Lucy Neville Tel: 01864 2086 <a href="mailto:lneville@oxford.gov.uk">lneville@oxford.gov.uk</a>
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<b>ITEM 22:</b>	<b>DRAFT DIAMOND PLACE SUPPLEMENTARY PLANNING DOCUMENT (SPD)</b> <b>ID: I009631</b>
The draft Diamond Place SPD will be in the form of a development brief intended to guide future development of the Diamond Place/Ewert House site in Summertown. The SPD expands on Policy SP14 in the Sites and Housing Plan 2011-2026, which sets out the uses permitted on the site.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Sarah Harrison Tel: 01865 252015 <a href="mailto:sbharrison@oxford.gov.uk">sbharrison@oxford.gov.uk</a>

<b>ITEM 23:</b>	<b>EXEMPTION POLICY FOR REPAIRS</b> <b>ID: I010046</b>
The Exemption Policy for Repairs is being updated to better reflect the needs of tenants through more comprehensive targeting support.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Nichola Griffiths Tel: 01865 252 336 <a href="mailto:ngriffiths@oxford.gov.uk">ngriffiths@oxford.gov.uk</a>

<b>ITEM 24:</b>	<b>HORSPATH ROAD SPORTS PAVILION - REMODELLING OPTIONS</b> <b>ID: I008107</b>
This report will review the options for remodelling the Horspath Road sports pavilion and for improving sports provision at Horspath Road.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Sports, Events and Parks
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Ian Brooke Tel: 01865 252705 <a href="mailto:ibrooke@oxford.gov.uk">ibrooke@oxford.gov.uk</a>

<b>ITEM 25:</b>	<b>INTEGRATED PERFORMANCE REPORTS 2014/15</b> <b>ID: I009810</b>
To provide an update of the forecast financial out-turn, the performance of services and the risks faced by the authority. Quarter 1- based on information as at 30th June 2014. Quarter 2- based on information as at 31 <sup>st</sup> October 2014	

Quarter 3- based on information as at 31st January 2015	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance Head of Business Improvement and Technology
<b>Report Contact:</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 2:</b>	<b>LEISURE &amp; WELLBEING STRATEGY</b> ID: I009355	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Decision Taker</b>	City Executive Board	
<b>Executive Lead Member:</b>	Leisure Contract and Community Partnership Grants	
<b>Report Owner:</b>	Head of Leisure, Parks and Communities	
<b>Report Contact</b>	Ian Brooke Tel: 01865 252705 ibrooke@oxford.gov.uk	

<b>ITEM 27:</b>	<b>LOCAL DEVELOPMENT SCHEME</b> ID: I010035	
To adopt the Local Development Scheme		
<b>Is this a Key Decision?</b>	Yes	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Decision Taker</b>	City Executive Board	
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning	
<b>Report Owner:</b>	Head of City Development	
<b>Report Contact:</b>	Rona Knott Tel: 01865 252157 rknott@oxford.gov.uk	

## CEB 28 JANUARY 2015

<b>ITEM 28:</b>	<b>BARTON - ACQUISITION OF AFFORDABLE PROPERTY</b> ID: I006432	
To update CEB on progress towards acquiring the affordable (social rented) housing from Barton Oxford LLP as part of the Barton Development. Also to seek explicit approval for the purchase of the phase 1 affordable housing comprising of 95 homes.		
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000	
<b>Is this item open or exempt to the public?</b>	Part exempt Information relating to the business affairs of the Council	
<b>Decision Taker</b>	City Executive Board	

	Council
<b>Executive Lead Member:</b>	Executive Board Member for Housing Finance, Asset Management and Public Health,
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Stephen Clarke Tel: 01865 252447 sclarke@oxford.gov.uk □ □ Alan Wylde Tel: 01865 252319 awylde@oxford.gov.uk

<b>ITEM 29:</b>	<b>ORGANISATIONAL DEVELOPMENT STRATEGY</b> ID: I010160
A refresh of the strategy	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Human Resources and Facilities
<b>Report Contact:</b>	Simon Howick Tel: 01865 252547 showick@oxford.gov.uk

## CEB 11 FEBRUARY 2015

<b>ITEM 3:</b>	<b>CAPITAL STRATEGY</b> ID: I010207
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance
<b>Report Contact</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 31:</b>	<b>HOUSING STRATEGY 2015-2018</b> ID: I009802
The Draft Housing Strategy sets out the priorities for the next three years, with a new action plan to help deliver these priorities. Approval is being requested to consult on the draft strategy on a wider basis.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration □ □
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Gary Parsons Tel: 01865 252711 gparsons@oxford.gov.uk

<b>ITEM 32:</b>	<b>GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2015/2016</b> <b>ID: I009804</b>
This report will set out the recommendations for the allocation of grant funding to the community and voluntary sector from 01.04.15.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Leisure Contract and Community Partnership Grants
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Julia Tomkins Tel: 01865252685 jtomkins@oxford.gov.uk

<b>ITEM 33:</b>	<b>THE CULTURE STRATEGY 2015-18</b> <b>ID: I009798</b>
The 2015-2018 Culture Strategy includes the vision and priorities for the Culture team's delivery and investment. It plays an important role in developing partnerships, enhancing cultural provision for Oxford's communities, and highlighting the Council's commitment to cultural regeneration and economic development. CEB will be asked to approve the Draft Culture Strategy so it can go out for public consultation. The Strategy will be revised following this consultation, at which point CEB will be asked to approve and adopt the revised Culture Strategy 2015-18.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Culture and Communities, Sports, Events and Parks <input type="checkbox"/> <input type="checkbox"/>
<b>Report Owner:</b>	Head of Policy Culture and Communications
<b>Report Contact:</b>	Ceri Gorton Tel: 01856 252829 cgorton@oxford.gov.uk

<b>ITEM 4:</b>	<b>TREASURY MANAGEMENT STRATEGY 15/16</b> <b>ID: I010203</b>
<b>Is this a Key Decision?</b>	
Yes	
<b>Is this item open or exempt to the public?</b>	
Open	
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance
<b>Report Contact</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

## COUNCIL 18 FEBRUARY 2015

<b>ITEM 5:</b>	<b>RESERVES AND BALANCES REPORT</b> ID: I010209
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance
<b>Report Contact</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 6:</b>	<b>COUNCIL TAX SETTING</b> ID: I010211
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance
<b>Report Contact</b>	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

## CEB 11 MARCH 2015 PROVISIONAL REPORTS

<b>ITEM 37:</b>	<b>DISCRETIONARY HOUSING PAYMENT POLICY</b> ID: I009095
Review of the City Council's current policy in light of reduced funding	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Customer Services and Social Inclusion
<b>Report Owner:</b>	Head of Customer Services
<b>Report Contact:</b>	Paul Wilding Tel: 01865 252461 pwilding@oxford.gov.uk

<b>ITEM 38:</b>	<b>HOMELESSNESS GRANTS ALLOCATION</b> ID: I008005
This report will recommend the allocation of the Preventing Homelessness Grant and the Council's monies relating to homelessness services.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	
<b>Decision Taker</b>	City Executive Board

<b>Executive Lead Member:</b>	Executive Board Member for Housing
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Nerys Parry nparry@oxford.gov.uk

## CEB 1 APRIL 2015 PROVISIONAL REPORTS

<b>ITEM 39:</b>	<b>APPOINTMENT OF OUTSIDE BODIES 2015/16 ID: I010171</b>
To appoint Council representatives to outside bodies and charities.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Sarah Claridge Tel: 01865 252402 sclaridge@oxford.gov.uk

<b>ITEM 40:</b>	<b>ENERGY AND WATER MANAGEMENT PLAN ID: I010350</b>
To ensure clear roles, responsibilities and controls in place to reduce energy and water consumption and costs in Council buildings and operations; to embed the use of whole life costing approach to decisions making	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

<b>ITEM 41:</b>	<b>ENVIRONMENTAL DEVELOPMENT ENFORCEMENT POLICY ID: I003111</b>
Refresh the current enforcement policy to take account of government guidance and corporate priorities.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Councillor John Tanner□□
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

<b>ITEM 42:</b>	<b>FUSION LIFESTYLE - ANNUAL SERVICE PLAN 2015/16 ID: I010167</b>
The report presents Fusion Lifestyle's Annual Service Plan for the management of the Council's leisure facilities for 2015/2016	
<b>Is this a Key Decision?</b>	Yes

<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Leisure Contract and Community Partnership Grants
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Lucy Cherry Tel: 01865 252707 lcherry@oxford.gov.uk

<b>ITEM 43:</b>	<b>OXFORD STATION REDEVELOPMENT ID: I010169</b>
Economic Strategy for the redevelopment of the Oxford Railway Station	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk

<b>ITEM 44:</b>	<b>EXPENS DELIVERY STRATEGY ID: I009224</b>
3/7/2014 The report provides an update on progress on delivery of the Expens regeneration project and asks for approval for the budget to move it forward.	
1/4 / 2015 To confirm the business partners for the Expens re-development.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Executive Director of City Regeneration and Housing Head of City Development
<b>Report Contact:</b>	Fiona Piercy Tel: 01865 252185 <a href="mailto:fpiercy@oxford.gov.uk">fpiercy@oxford.gov.uk</a> Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk

<b>ITEM 45:</b>	<b>SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULT POLICY ID: I008658</b>
10/2/2014: This report will represent the independent review of the outcome of its self-assessment of its Safeguarding Children arrangements.	
1/4/2015: To review and refresh the policy and procedures	
<b>Is this a Key Decision?</b>	Not Key



<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Educational Attainment and Youth Ambition Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Policy Culture and Communications
<b>Report Contact:</b>	Val Johnson Tel: 01865 252209 vjohnson@oxford.gov.uk

## COUNCIL 13 APRIL 2015 PROVISIONAL REPORTS

<b>ITEM 46:</b>	<b>CONSTITUTION REVIEW 2015/16</b> <b>ID: I010173</b>
An annual report to propose any required changes to the constitution.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Jeremy Thomas Tel: 01865 252224 <a href="mailto:jjthomas@oxford.gov.uk">jjthomas@oxford.gov.uk</a> , Emma Griffiths Tel: 01865 252208 egriffiths@oxford.gov.uk

## CEB 13 MAY 2015 PROVISIONAL

<b>ITEM 47:</b>	<b>PRIVATE SECTOR HOUSING POLICY</b> <b>ID: I010352</b>
To set out the future priorities and areas of intervention in the private rented and owner-occupied residential sectors in Oxford.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

<b>ITEM 48:</b>	<b>CITY CENTRE REPORT 2015</b> <b>ID: I010354</b>
City Centre Report 2015	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Crime and Community Response
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	John Copley Tel: 01865 252386

	jccopley@oxford.gov.uk
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<b>ITEM 49:</b>	<b>SHELTERED HOUSING REVIEW</b>
	<b>ID: I010356</b>
Approve outcomes of review, including future of some of the stock	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Gary Parsons Tel: 01865 252711 gparsons@oxford.gov.uk

## ANNUAL COUNCIL 18 MAY 2015

<b>ITEM 50:</b>	<b>APPOINTMENT OF COMMITTEES FOR THE YEAR 2015/16</b>
	<b>ID: I010361</b>
To appoint Councillors to Council Committees for 2015/16	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Pat Jones phjones@oxford.gov.uk